# SFW DISABLED STUDENTS ALLOWANCE

cyllid myfyrwyr cymru student <u>finance</u> wales

Student Finance Wales (SFW) relates to Welsh domiciled students studying higher education courses at universities or colleges in the UK

Disabled Students' Allowance (DSA) support is available to cover any extra study-related costs you may have because of a mental health condition, long-term illness or any other disability.

This can be on its own or in addition to any student finance you get.

The type of support and how much you get depends on your individual needs - not your household income.

Disabled Students' Allowance does not need to be repaid.

# What DSA can pay for:

You can get help with the costs of:

- specialist equipment, for example a computer if you need one because of your disability.
- non-medical helpers, for example a British Sign Language (BSL) interpreter or specialist note taker.
- extra travel to attend your course or placement because of your disability.
- other disability-related study support, for example having to print additional copies of documents for proof-reading.

DSA does not cover disability-related costs you'd have if you were not attending a course, or costs that any student might have.

#### 1. APPLY 4. NEEDS ASSESSMENT DSA APPLICATION PROCESS The assessment is not a test of any Apply online at the same time / after you apply for core support. You will sort, but an opportunity to discuss need to apply via the paper form if: the most appropriate support PAYMENT options for you. The assessment can You are not applying for core APPLY take up to two hours and you can support You are a Part Time student choose to have the needs You are a Postgraduate student assessment in-person or online, via a video call 2. DISABILITY EVIDENCE 5. DSA2 LETTER Supply your Disability Evidence in one This letter confirms your package of of these three formats support and instructions for ordering Diagnostic Report (learning specialist equipment / arranging difficulties) Letter from a GP or other Medical other support Professional SFE Disability Evidence Form 6. PAYMENT ASSESSMENT Suppliers invoice DSA Team directly 3. DSA1 LETTER for the support they have provided. SLC will send you a DSA1 letter, Some students are also agreed a confirming your eligibility for DSA and General Allowance and are able to confirming your supplier who will help send receipts (student claims) to claim book your needs assessment back these costs

#### Your 'needs assessment':

Once your eligibility for DSA is confirmed (via the DSA1 letter), Student Finance Wales will confirm your supplier (either Study Tech or Capita). Your supplier will help book your needs assessment.

The assessment is paid for through any DSA entitlement you may have.

After the assessment, you'll get a report listing equipment and other support you can get for your course.

Do not buy any equipment until you've been assessed - you will not be reimbursed for it.

Further information on the needs assessment can be found on gov.uk: <a href="www.gov.uk/guidance/what-to-expect-from-your-disabled-students-allowance-dsa-needs-assessment">www.gov.uk/guidance/what-to-expect-from-your-disabled-students-allowance-dsa-needs-assessment</a>

#### How DSA is paid:

Generally, DSA will be paid directly to the organisation providing the service / equipment.

You'll find out how your support will be paid to you after your needs assessment.

#### How to apply:

How you apply for Disabled Students' Allowance (DSA) depends on whether you're studying full-time or part-time.

#### Full-time undergraduate students

If you've already applied for student finance, sign-in to your student finance account to start your DSA application.

The application for DSA should be on your 'to-do list' if you chose DSA in your application for other support. If it is not, select 'change your circumstances' to apply.

If you have not applied for student finance, you can apply for DSA when you apply for student finance online: <a href="https://logon.slc.co.uk/welcome/secured/login">https://logon.slc.co.uk/welcome/secured/login</a>

If you do not have an online account because you applied for student finance by post, fill in a student finance form (DSA slim form).

If you do not need student finance, you can fill in a DSA1 form to apply just for DSA.

You cannot apply for student finance online once you've applied for DSA.

# Part-time and postgraduate students

Fill in a student finance form (DSA1 form) to apply for DSA.

### If you're already getting DSA

Fill in a student finance form (DSA costs claim form) to claim back your expenses.

## Forms:

Forms are available here: <a href="https://www.studentfinancewales.co.uk/undergraduate-finance/full-time/tuition-fee-and-living-cost-students/what-s-available/disabled-students-allowance/">https://www.studentfinancewales.co.uk/undergraduate-finance/full-time/tuition-fee-and-living-cost-students/what-s-available/disabled-students-allowance/</a>

It can take up to 14 weeks to get your DSA support in place as this is done separately.

#### Further Information:

For further information, including how much DSA is available for the academic year, please see: <a href="https://www.studentfinancewales.co.uk/undergraduate-finance/full-time/tuition-fee-and-living-cost-students/what-s-available/disabled-students-allowance/">https://www.studentfinancewales.co.uk/undergraduate-finance/full-time/tuition-fee-and-living-cost-students/what-s-available/disabled-students-allowance/</a>

### **Getting in touch with Student Finance Wales:**

Student Finance Wales Student & Practitioner helpline: 0300 200 4050

# How to make a complaint:

You can make a complaint by phone, email or post:

Student Finance Wales: 0300 200 4050

Further information on complaints can be found on gov.uk: <a href="www.gov.uk/government/organisations/student-loans-company/about/complaints-procedure">www.gov.uk/government/organisations/student-loans-company/about/complaints-procedure</a>